



### On-Call Planning Services Request for Proposals (RFQ)

### Questions and Responses (Received as of May 13, 2026)

*Note: Where multiple proposers submitted similar questions, they have been consolidated and edited for clarity.*

#### Submission Deadline

**1. Is the deadline submission date May 21st or 22nd?**

Due to a typo on the advertisement page for the RFQ, the deadline was listed as Friday, May 21<sup>st</sup>. However, Friday is May 22<sup>nd</sup>, therefore proposals will be allowed to submit by end of day Friday, May 22<sup>nd</sup>.

**2. Is there an expectation for on-call planners to be in the office?**

It depends. For on-call planners who will be hired as part of augmentation of planning staff, then yes, we will be looking for those consultant planners to be in office for a certain period of time based on staffing levels. For on-call planner who are hired to be project managers for development projects on behalf of the city, they are not expected to be working in the office. However, they will be expected to attend important public meetings.

**3. Will an addenda be provided for RFQ?**

No. Given the limited questions and the simplicity of those questions. No addendum will be needed.

